

Additional fees & charges (effective 8 January 2018)



Field is entitled to charge a fee for services provided to a student undertaking a course of study and for other services we may provide. These charges are itemised below. Items 1 to 5 will not be included on your personalised *Statement of Fees* that you sign at the time of enrolment. Your choice of Items 6 to 9 will be included on your personalised Statement of Fees.

Why won't Items 1 to 5 be included on my personalised Statement of Fees? When you decide to enrol with FIELD, we cannot determine at that point in time whether you will need any or all of these particular services. They will be charged to you at the time they are either requested by you or when we deem it necessary.

ITEM	CATEGORY: ASSESSMENT TASKS	Optional charge? YES or NO	FEE
1	Assessment Task Re-assessment - If student has been deemed Not Yet Competent (NYC) after 2 attempts at the same Assessment Task and the student chooses to undertake a 3 rd attempt	YES	\$27.50 Inc. GST Per assessment task
2	Late Assessment Task submission – Is charged when an Assessment Task is submitted LATER than 2 weeks after the student's practical placement has ended	NO	\$27.50 Inc. GST Per assessment task
ITEM	CATEGORY: MISSED CLASSES		FEE
3	Student misses a class - 1 st reschedule to another class to catch up on the unit student missed		No charge
	If a 2 nd reschedule is required because student didn't attend the 1 st rescheduled class	NO	\$55 Inc. GST
4	Face to face - 1 on 1 training session required because student did not turn up to their 2 nd rescheduled class	NO	\$66 per hour Inc. GST
ITEM	CATEGORY: EXTRA TUTORING		FEE
5	1 on 1 tutoring fee - face to face with trainer, at a student's request	YES	\$66 per hour Inc. GST
ITEM	CATEGORY: CERTIFICATES		FEE
6	Printed Certificate or Statement of Attainment	YES	\$20 each
7	Mailing charge – via Express Post trackable envelope	YES	\$10 each
8	PDF of Certificate or Statement of Attainment – emailed to student	YES	No charge
9	Collect your printed Certificate or Statement of Attainment from FIELD office – appointment required	YES	No charge